

**FORT ANN CENTRAL SCHOOL
Board of Education
Fort Ann, New York**

Regular Meeting

August 15, 2017

Public hearing for presentation of the New York State Project SAVE District-Wide Safety Plan, (as posted on website). Board members present; James Seeley, Amy Bailey, James Allen, Cathy Graham, Paul Greene, and Alison West. Mr. Kevin Froats, Superintendent, collaborated with Emergency Response Team, BOCES, Mrs. Michelle Jones and law enforcement. The District Plan has been posted on the website for 30 days allowing public input. The Building Plan is confidential. Regular drills are held, the 2017 Capital Project will strengthen safety. On August 30, 2017 Mrs. Jones will review plan with staff and provide training. No public comments were received.

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, August 15, 2017 in the Library. Mr. James Seeley, President, opened the meeting at 7:02 pm.

ROLL CALL Mr. James Seeley, President
PRESENT: Mr. James Allen
 Mrs. Amy Bailey
 Mrs. Cathy Graham
 Mr. Paul Greene
 Mrs. Alison West
 Mr. Kevin Froats, Superintendent

ABSENT: Mrs. Pamela White, Mrs. Shelley Gregorio; Clerk of the Board.

ALSO PRESENT: Mrs. Melanie Farrell, Mr. Alex Bodensieck, Mrs. Michelle Discenza, Mr. Justin Hoskins, Mrs. Ann Marie Clark, Mrs. Lauren Ruddy, Mrs. Sariah Ashton and Mr. Goot of the Post Star.

PRELIMINARY ACTION:

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to the August 15, 2017 agenda.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Amy Bailey, seconded by James Allen, approval was given to the minutes of the July 6, 2017 Organization/Regular Board of Education meeting.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Paul Greene, approval was given to the minutes of the July 28, 2017 Special Board of Education meeting.

Motion carried: Ayes 5, Nays 0, Abstention 1 (Mrs. Amy Bailey)

BUSINESS OPERATIONS:

Student Accounts Final Report 2016-2017 year was included in BoE packets.

Upon motion made by Amy Bailey, seconded by Alison West, approval was given to the Warrants of Bills for June 2017:

#56 General Fund in the amount of \$462,959.81

#57 General Fund Payroll in the amount of \$937,284.69

#58 Special Aid Fund in the amount of \$48,014.85

#60 School Lunch Fund in the amount of \$34,233.87

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Cathy Graham, approval was given to the June 2017 budget transfer Gen. #11 Reference #10 in the amount of \$71,512.00.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to the Warrants of Bills for July 2017:

#1 General Fund in the amount of \$92,391.27

#2 General Fund Payroll in the amount of \$87,741.76

#3 Special Aid Fund in the amount of \$9,275.89

Motion carried: Ayes 6, Nays 0, Abstention 0

There are no budget transfers for the month of July 2017.

Upon motion made by Amy Bailey, seconded by Alison West, approval was given to **Be it Resolved:** on August 15, 2107 that the school taxes totaling \$4,879,574 will be collected, from the period September 1, 2017 through October 31, 2017 excluding Saturdays, Sundays and holidays. A two percent (2%) penalty will be assessed to tax payments received on or after October 3, 2017 through October 31, 2107. The amount of fund balance in the custody of the School District at the beginning of the 2017-2018 fiscal year to be applied in determining the amount of school tax levy is estimated to be \$338,123. Except as authorized by law, such unexpended surplus funds have been applied in determining the amount of the school tax levy.

Motion carried: Ayes 6, Nays 0, Abstention 0

COMMITTEE REPORTS:

Academic/Assessment Comm. - Next meeting TBD.

Athletic Comm. –Next meeting September 12, 2017

Finance Comm. – Met August 14, 2017.

Policy Comm. – Annual review Policy #5220 Investments, Policy #5410 Purchasing on this agenda.

Facilities Comm. – Next meeting TBD

Arts Comm. – Next meeting TBD

Wellness Comm. –Next meeting TBD

PUBLIC COMMENT ON AGENDA ITEMS: None

PRESENTATIONS: None

DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS:

Mr. Froats and Administrators met with Teacher Leaders; they planned agendas for two opening days, professional development needs, October 20, 2017 Superintendent's Conference Day, District mission statement, goals and core values. Follow-up meeting scheduled for August 28, 2017. Mr. Froats will then seek input from Board of Education.

OLD BUSINESS: None

NEW BUSINESS:

Organizational/Administrative:

Upon motion made by Paul Greene, seconded by Alison West, approval was given to annual review of **Policy #5220 District Investments**, as attached.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by James Allen, approval was given to annual review of **Policy #5410 Purchasing: Competitive Bidding and Offering**, as attached.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Amy Bailey, approval was given to **adopt the 2017-2018 District Level Emergency Plan**, as attached.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by James Allen, approval was given to **adopt the 2017-2018 Building Level Emergency Plan**. This plan contains sensitive and confidential information. This document shall not be discussed in open forum.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Amy Bailey, approval was given to **Be it Resolved** by this Board of Education as follows: The Firm of Mosaic Associates Architects is hereby designated Architects to the Fort Ann Central School District. Said firm shall be compensated for its services to be rendered in accordance with its letter dated August 3, 2017 and Document B101 agreement dated July 31, 2107. The Fort Ann Central School District is hereby authorized to sign Document B101. This resolution shall take effect immediately.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by James Allen, approval was given to accept contract renewal agreement with Four Winds for tutorial services provided to Fort Ann students for the 2017-2018 year.

Motion carried: Ayes 6, Nays 0, Abstention 0

Regular Meeting

August 15, 2017

Upon motion made by Amy Bailey, seconded by Alison West, approval was given to the 2017-2018 Comprehensive Wellness Guidance Document, as attached. (No changes have been made to this document as approved at the August 9, 2016 meeting).

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Amy Bailey, seconded by Alison West, approval was given surplus of the following items for disposal to WSWHE BOCES:

HP Laserjet Printers:

2200D #0878 1200 #2542 1100 #2611 2200D #2543 4100n #2321
2300d Unk. 5mp #Unk.

HP Deskjet Printers:

880c #1136 845c #0589 820cse #0591 842c #1111 712c #2056

Dell Latitude Laptops D630:

#2411 0833 0841 0842 2410 0840 2190 0830 0832 0834
#1730 1729 0844 0845 2409 0837 0829 0836 0828 0831
#0827 0835 1732 Unk.

Lenovo Think Center All-in-one:

#2227 2240 2244 2234 2248 2250 2242 2243 2220 2228
#2224 2222

Smartboards:

#1098 1659 2558 0555 1191 1387

Printer/Copier:

Serial # JPBLM57722 (no asset tag)

Motion carried: Ayes 6, Nays 0, Abstention 0

Personnel:

Upon motion made by James Allen seconded by Cathy Graham, approval was given to accept resignation from Griebbe Taylor-Lovely, typist, to be effective August 31, 2017.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to accept resignation from Tracy Manell, cleaner, to be effective August 4, 2017.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Alison West, approval was given to accept resignation from George Biffer, music teacher, to be effective August 16, 2017.

Motion carried: Ayes 6, Nays 0, Abstention 0

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Upon motion made by James Allen, seconded by Amy Bailey, approval was given rescind appointments of Matt Stevens to the positions of modified boys soccer coach and JV boys basketball coach for the 2017-2018 year.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Alison West, approval was given to approve FMLA for Joseph Loveland to be effective July 12, 2017 using available accumulated days with any remaining days unpaid.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Amy Bailey, seconded by Alison West, approval was given to amend salary for Heather Wood to reflect 7MA+30 to be effective September 1, 2017. New annual salary to be \$47,823.00

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Alison West, approval was given to appoint **Sariah Ashton** to a probationary position as music teacher, tenure area of Music, at Step 9 MA, annual salary of \$48,474.00 effective September 1, 2017 with all benefits per the FATA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Paul Greene, approval was given to appoint **Lauren Ruddy** to a probationary position as elementary teacher (grade 6), tenure area of Elementary Education, at Step 1 BA, annual salary of \$39,964.00 effective September 1, 2017 with all benefits per the FATA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Amy Bailey, approval was given to appoint **Celina Soprano** to a probationary position as elementary teacher (grade 5), tenure area of Elementary Education, at Step 2 MA, annual salary of \$40,502.00 effective September 1, 2017 with all benefits per the FATA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to appoint **William Purick** to a 6-month probationary position as full time bus driver to be effective September 1, 2017 at annual salary of \$12,961.40 and all benefits per the CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Amy Bailey, approval was given to appoint **Janice Brown** to a 6-month probationary position as full time bus driver to be effective September 1, 2017 at annual salary of \$12,961.40 and all benefits per the CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

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Upon motion made by Paul Greene, seconded by Alison West, approval was given to appoint **Wayne Braunsdorf** to a position as per diem bus driver to be effective September 1, 2017 at the board approved substitute rate, with no additional salary or benefits.
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to appoint **Dale Tolene** to a position as per diem bus driver to be effective September 1, 2017 at the board approved substitute rate, with no additional salary or benefits.
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Cathy Graham, approval was given to appoint **James Carmen** to a position as per diem bus driver to be effective September 1, 2017 at the board approved substitute rate, with no additional salary or benefits.
Motion carried: Ayes 6, Nays 0, Abstention 0

PUBLIC TO BE HEARD: None

EXECUTIVE SESSION:

Upon motion made by Amy Bailey, seconded by Alison West, approval was given to adjourn to executive session at 7:37 pm for the purpose of CSE/CPSE recommendation review, the employment history of a particular person/s and pending legal issues.
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Amy Bailey, approval was given to return to public session at 7:52 p.m.
Motion carried: Ayes 6, Nays 0, Abstention 0

NEW BUSINESS – Continued:

Upon motion made by Paul Greene and seconded by Cathy Graham, approval was given to accept CSE/CPSE recommendations on students listed:

092040574	092040115	092040632	092040502	092040018
000001245	092040678	092040168	092040643	082380000
092040708	092040663	092040675		

Motion carried: Ayes 6, Nays 0, Abstention 0

DATES TO REMEMBER:

September 19, 2017 BoE meeting at 7:00 p.m.
September 19, 2017 Capital Project Vote 12:00 to 8:00 p.m.

ADJOURNMENT:

Upon motion made by Amy Bailey and seconded by Alison West, approval was given to adjourn the meeting at 7:54 p.m.
Motion carried: Ayes 6, Nays 0, Abstention 0

Respectfully submitted,
Shelley Gregorio
District Clerk