

**FORT ANN CENTRAL SCHOOL  
Board of Education  
Fort Ann, New York**

**Regular Meeting**

**August 11, 2015**

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, August 11, 2015 in the Library. Mrs. Amy Bailey, President, opened the meeting at 7:00 p.m.

**ROLL CALL**

**PRESENT:**

Mrs. Amy Bailey  
Mr. James Allen  
Mrs. Cathy Graham  
Mr. Paul Greene  
Mr. Tim Gusek  
Mr. Richard Moore  
Mr. Kevin Froats, Superintendent

**ABSENT:** Mrs. Jane Sexton

**ALSO PRESENT:** Mrs. Shelley Gregorio; District Clerk, Mr. Dan Ward, Mr. George Biffer, Mrs. Ann Marie Clark and Mr. Dave Mitchell.

**PRELIMINARY ACTION:**

Upon motion made by Richard Moore, seconded by James Allen, approval was given to the August 11, 2015 agenda.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Tim Gusek, approval was given to the minutes of the July 1, 2015 Organization/Regular Board of Education Meeting.

Motion carried: Ayes 4, Nays 0, Abstention 2

Abstention: Mrs. Cathy Graham, Mr. Paul Greene

**BUSINESS OPERATIONS:**

Student accounts final report 2014-2015 year.

Upon motion made by James Allen, seconded by Tim Gusek, approval was given to the **Warrants of Bills for June 2015:**

# 54 General Fund in the amount of \$435,402.53

# 55 General Fund Payroll in the amount of \$853,216.22

# 56 Special Aid Fund in the amount of \$26,544.32

# 58 School Lunch Fund in the amount of \$19,672.10

Motion carried: Ayes 6, Nays 0, Abstention 0

## Regular Meeting

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Upon motion made by Richard Moore, seconded by Cathy Graham, approval was given to the **budget transfers as listed below for June 2015:**

BT #9 Reference #9 in the amount of \$63,122.00

**Total transfer \$ 63,122.00**

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Tim Gusek, approval was given to the **Warrants of Bills for July 2015:**

#1 General Fund in the amount of \$394,803.68

#2 General Fund Payroll in the amount of \$159,154.09

#3 Special Aid Fund in the amount of \$3,696.99

#5 School Lunch Fund in the amount of \$14,827.34

Motion carried: Ayes 6, Nays 0, Abstention 0

**There are no budget transfers for the month of July 2015.**

Upon motion made by Paul Greene, seconded by James Allen, motion was made to **Be it resolved** on August 11, 2015 that the school taxes totaling **\$4,772,450.00** will be collected, from the period September 1, 2015 through November 2, 2015 excluding Saturdays, Sundays and holidays. A two percent (2%) penalty will be assessed to tax payments received on or after October 1, 2015 through November 2, 2015. The amount of fund balance in the custody of the School District at the beginning of the 2015-2016 fiscal year to be applied in determining the amount of school tax levy is estimated to be **\$657,401.00**. Except as authorized by law, such unexpended surplus funds have been applied in determining the amount of the school tax levy.

Motion carried: Ayes 6, Nays 0, Abstention 0

### COMMITTEE REPORTS:

Assessment/Academic Committee: Next meeting fall 2015

Athletic Committee: Next meeting September 2015

Finance/Audit Committee: Met July 6, 2015; met with GFNB, discussed Girvin & Ferlazzo contract and reserve funds. Also met August 5, 2015; discussed CSEA negotiation update, tax warrant, Standard & Poor' rating of A+, fund balance, Special Education and Girvin & Ferlazzo.

Policy Committee: Annual review on this agenda for Policy #5220 Investments, and Policy #5410 Purchasing. Updates to Policy#1410, 5220, 5661 and 7132 on this agenda one reading only.

Facilities Committee: Next meeting TBD

Arts Committee: Next meeting September 2015

Wellness Committee: Next meeting August/September 2015; Healthy Harvest Planning.

PUBLIC COMMENT ON AGENDA ITEMS: None

## Regular Meeting

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### PRESENTATIONS:

Mr. Ward provided attendance percentage verification report (per requirements of Policy #7110) Attendance rate 94.81%, most absences generated from Kindergarten and 12<sup>th</sup> grade. Mrs. Blanchard has begun to hold more parent meetings regarding the impact of absences.

Mr. George Biffer presented results of his Fort Ann Graduate research project. The presentation generated much conversation.

Mr. Froats provided his Goal update.

### DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS: None

OLD BUSINESS: None

### NEW BUSINESS:

Administrative/Organizational

Upon motion made by Richard Moore, seconded by Tim Gusek, approval was given to the **annual review of Policy #5220 Investments**, as attached.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Tim Gusek, approval was given to **the annual review of Policy #5410 Purchasing**, as attached.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by James Allen, approval was given to the **2015-2016 Comprehensive Wellness Guidance Document**.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek and seconded by Cathy Graham, approval was given to the **amendment of policies** listed and attached (1 reading only).

#1410 Policy and Administrative Regulations

#5220 District Investments

#5661 Wellness

#7132 Non-Resident Students

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek, seconded by James Allen, approval was given to **3-year contract agreement with Jenkins, Beecher and Bethel, LLP as Independent Auditor effective July 1, 2015 through June 30, 2018**.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Cathy Graham, approval was given to **3-year contract agreement with Glens Falls National Bank and Trust Company for financial services effective July 1, 2015 through June 30, 2018**.

Motion carried: Ayes 6, Nays 0, Abstention 0

## Regular Meeting

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Upon motion made by Richard Moore, seconded by James Allen, approval was given to **1-year contract agreement with Glens Falls National Bank and Trust Company for tax collection services effective September 1, 2015 to November 4, 2015.**

Motion carried: Ayes 6, Nays 0, Abstention 0

### Personnel:

Upon motion made by Paul Greene, seconded by Tim Gusek, approval was given to the appointment of **Judy Quist to a 6-month probationary Civil Service position as Administrative Aide effective July 27, 2015** at annual salary of \$20,841.00 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Richard Moore, approval was given to appointment of **Jennifer Charlton** to a 6-month probationary position as full time teacher aide effective September 1, 2015 at annual salary of \$12,142.42 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Cathy Graham, approval was given to appointment of **Heidi Bennett** to a 6-month probationary position as full time teacher aide effective September 1, 2015 at annual salary of \$12,142.42 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Richard Moore, approval was given to appointment of **Kori Rayno** to a 6-month probationary position as full time teacher aide effective September 1, 2015 at annual salary of \$12,142.42 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Paul Greene, approval was given to appointment of **Melissa Clark** to a 6-month probationary position as full time teacher aide effective September 1, 2015 at annual salary of \$12,142.42 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by James Allen, approval was given to appointment of **Laura Gillis** to a 6-month probationary position as full time teacher aide effective September 1, 2015 at annual salary of \$12,142.42 and all other salary and benefits per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

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Upon motion made by Paul Greene, seconded by James Allen, approval was given to appointment of **Jeri Miller** to a 6-month probationary position as full time teacher assistant effective September 1, 2015, pending completion of all requirements, at annual salary of \$12,467.81 (Basic) and all other salary and benefits per CSEA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek, seconded by Paul Greene, approval was given to appointment of **Nicholas Lettus** to a 6-month probationary position as **cleaner** effective July 6, 2015 at annual salary of \$21,942.89 and benefits per CSEA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek, seconded by Cathy Graham, approval was given to appointment of **Michael Moore** to a 6-month probationary position as sub custodian effective July 13, 2015 at \$9.04 p/h with no other salary or benefits.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Richard Moore, approval was given to appointment of **Michael Moore** to a 6-month probationary position as **custodian** effective July 30, 2015 at annual salary of \$23,077.41 and benefits per CSEA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Tim Gusek, approval was given to appointment of **David Bouffard** to a 6-month probationary position as full time bus driver effective September 8, 2015 at annual salary of \$11,161.40 and all other salary and benefits per CSEA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Paul Greene, approval was given to appointment of **Brian Davis** as **substitute bus driver** effective September 8, 2015, pending completion of all requirements, with salary as per CSEA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek, seconded by Richard Moore, approval was given to appointment of **Heather M. Wood** to a full time probationary teaching appointment in the tenure areas of Elementary Education and 7-12 ELA at MA Step 5 +14 with an annual salary of \$43,512.00 effective September 1, 2015, and all other benefits per FATA agreement.  
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Cathy Graham, approval was given to appointment of **Judy Quist as Medicaid Compliance Officer** for the 2015-2016 school year with no additional salary or benefits.  
Motion carried: Ayes 6, Nays 0, Abstention 0

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Upon motion made by Tim Gusek, seconded by Richard Moore, approval was given to appointment of **Griebe Lovely** to an annual appointment as **Free and Reduced Lunch Review Official** for the 2015-2016 year, with no additional salary or benefits.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Tim Gusek, seconded by Paul Greene, approval was given to the appointment of **Colleen Mager** to a full time probationary teaching position in the tenure area of Spanish at BA Step 5 annual salary of \$40,155.00 and all other benefits per FATA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Cathy Graham, approval was given to accept resignation for the purpose of retirement from **Donna Kegan** as bus driver, effective August 12, 2015

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Cathy Graham, approval was given to appointment of **Donna Kegan** as **substitute bus driver** effective September 8, 2015 with salary as per CSEA agreement.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by James Allen, approval was given to appointment of extra-curricular advisors for the 2015-2016 year with stipend per FATA agreement as listed below:

<b>Activity</b>	<b>Advisor/Coach</b>	<b>Exp. Level</b>	<b>Step</b>	<b>Stipend</b>	<b>Pay Date*</b>
Graduation Chair	Janee Prevost	5	F3	\$406.00	June 10, 2016
Yearbook	Leslie Gould	4	C2	\$1,161.00	June 10, 2016
Yearbook	Tara Monroe	4	C2	\$1,161.00	June 10, 2016
Senior Class	Janee Prevost	5	C3	\$2,438.00	June 10, 2016
Junior Class	Colleen Mager	3	D2	\$1,548.00	June 10, 2016
Sophomore Class	Tara Monroe	4	E2	\$774.00	June 10, 2016
Freshman	Tara Monroe	4	F2	\$387.00	June 10, 2016
Grade 7/8	Nichole Huskie	7	F4	\$426.00	June 10, 2016
6th Grade Advisor	Nichole Huskie	5	F3	\$406.00	June 10, 2016
NHS	Jaclyn DiBiase	3	E2	\$774.00	June 10, 2016
Junior NHS	Jaclyn DiBiase	3	F2	\$387.00	June 10, 2016
Spanish Club	Colleen Mager	5	F3	\$406.00	June 10, 2016
French Club	Kim Way	14	F6	\$503.00	June 10, 2016
Elem Student Council	Sheila Morris	9	F5	\$445.00	June 10, 2016
Tech. Club/MakerSpace	Christine Greeno	1	F1	\$348.00	June 10, 2016
Academic Bowl	Matt Mondella	4	E2	\$774.00	June 10, 2016

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Math League	Tara Monroe	5	E3	\$813.00	June 10, 2016
Art Club	Leslie Gould	3	F2	\$387.00	June 10, 2016
Big Bro/Big Sis	Kristen Casey	12	E6	\$1,006.00	June 10, 2016
Music Theater	Mark Cusson	4	B2	\$3,096.00	June 10, 2016
Music Theater	Maria Laurenzo	2	B1	\$2,786.00	June 10, 2016
Choral Ensemble	George Biffer	2	F1	\$348.00	June 10, 2016
Detention	Janee Prevost	5	n/a	\$32.62p/h	time card
Alternate Detention	Tara Monroe	1	n/a	\$32.62p/h	time card
Elementary HW Lab	Mindy Stockman	2	n/a	\$32.62p/h	time card
Elementary HW Lab	Kim Lewis	6	n/a	\$32.62p/h	time card
6-12 Lunch	Tara Monroe	n/a	n/a	\$1,981.00	Dec & June
6-12 Lunch	Colleen Mager	n/a	n/a	\$1,981.00	Dec & June
Elem Lunch	Ashley LaVine	n/a	n/a	\$1,981.00	Dec & June

Motion carried: Ayes 6, Nays 0, Abstention 0

**PUBLIC TO BE HEARD:**

None

**EXECUTIVE SESSION:**

Upon motion made by Tim Gusek and seconded by James Allen, approval was given to adjourn to executive session for the purpose of CSEA negotiation update, personnel discussion, and CSE/CPSE recommendations at 8:20 p.m.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore and seconded by Cathy Graham, approval was given to return to public session at 9:05 p.m.

Motion carried: Ayes 6, Nays 0, Abstention 0

**New Business-Administrative-continued:**

Upon motion made by Paul Greene and seconded by Richard Moore, approval was given to accept CSE/CPSE recommendations for students listed:

000001194	092040269	000000444	000001161	092040430
091750015	092040289	092040169	000001121	000001125
000001150	000000656	000000493	092040453	092040118
092040115	092040144	000000870	000001249	000000554
082410001	000001251	000001178	092040465	092040170
000001210	092040015	000001146	092040210	000001091
092040146	000001071	000001092	000001117	000000395
092040065	092040301	092040454	092040419	092040463

092040127	092040364	091750000	000001008	092040071
092040160	092040378	092040288	092040373	000001088
092040233	000000331	000000002	000001255	082380000
000000622	092040149			

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Richard Moore, seconded by Tim Gusek, approval was given to accept contract agreement dated August 11, 2015 with Girvin & Ferlazzo for legal services effective July 1, 2015 to June 30, 2016.

Motion carried: Ayes 6, Nays 0, Abstention 0

**DATES TO REMEMBER:**

August 19, 2015 – Board Retreat @ 6:00pm

September 15, 2015 – BOE Meeting @ 7:00 p.m.

**ADJOURNMENT:**

Upon motion made by Richard Moore and seconded by James Allen, approval was given to adjourn the meeting at 9:11 p.m.

Respectfully Submitted,

Shelley Gregorio  
District Clerk