

**FORT ANN CENTRAL SCHOOL
Board of Education
Fort Ann, New York**

Regular Meeting

August 28, 2018

Public hearing for presentation of the New York State Project SAVE District-Wide Safety Plan. Board members present; James Seeley, James Allen, Cathy Graham, Pamela White, Diana Sustar, and Alison West. Mr. Kevin Froats, Superintendent, informed those present that updates were primarily staffing updates, no major updates were needed. The Building Plan is confidential. Regular drills are held. No public comments were received.

The Regular meeting of the Fort Ann Central School Board of Education was held on Tuesday, August 28, 2018 in the Library. Mr. James Seeley, President, opened the meeting at 6:30 pm.

ROLL CALL Dr. James Seeley, President
PRESENT: Mr. James Allen
 Mrs. Cathy Graham
 Mr. Paul Greene 6:36
 Dr. Diana Sustar
 Mrs. Alison West
 Mrs. Pamela White
 Mr. Kevin Froats, Superintendent

ALSO PRESENT: Mrs. Shelley Gregorio, Clerk of the Board, Mr. Alex Bodensieck, Mrs. Michelle Discenza, Mr. Justin Hoskins, Mrs. Lori Johnson, Mr. Mike Allen, Mrs. Rudy Brady, Mrs. Phyllis Cleveland, Justin & Gwen Rehm, Tammy & Michael Baker, and Phillip & Amy Blackburn.

PRELIMINARY ACTION:

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to the August 28, 2018 agenda.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Cathy Graham, approval was given to the minutes of the July 2, 2018 Organization/Regular Board of Education meeting.

Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Cathy Graham, approval was given to the minutes of the July 31, 2018 Special Board of Education meeting.

Motion carried: Ayes 4, Nays 0, Abstention 2; Alison West, Diana Sustar

BUSINESS OPERATIONS:

Student Accounts Final Report 2017-2018 year was included in BoE packets.

Upon motion made by James Allen, seconded by Pamela White, approval was given to the Warrants of Bills for June 2018:

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#53 General Fund in the amount of \$539,524.28
#54 Special Aid Fund in the amount of \$16,544.31
#56 School Lunch Fund in the amount of \$45,321.61
#57 Capital Fund in the amount of \$13,848.60
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to the June 2018 budget transfer Gen. #10 Reference #16 in the amount of \$505,758.17.
Motion carried: Ayes 6, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Alison West, approval was given to the Warrants of Bills for July 2018:

#1 General Fund in the amount of \$303,313.30
#3 Capital Fund Fund in the amount of \$14,000.00
#4 Special Aid Fund in the amount of \$650.95
Motion carried: Ayes 6, Nays 0, Abstention 0

There are no budget transfers for the month of July 2018.

Mr. Paul Greene arrived 6:36

Upon motion made by Alison West, seconded by James Allen, approval was given to
Be it Resolved: on August 28, 2108 that the school taxes totaling \$4,971,798 will be collected, from the period September 1, 2018 through October 31, 2018 excluding Saturdays, Sundays and holidays. A two percent (2%) penalty will be assessed to tax payments received on or after October 1, 2018 through October 31, 2108. The amount of fund balance in the custody of the School District at the beginning of the 2018-2019 fiscal year to be applied in determining the amount of school tax levy is estimated to be \$319,625. Except as authorized by law, such unexpended surplus funds have been applied in determining the amount of the school tax levy.
Motion carried: Ayes 7, Nays 0, Abstention 0

COMMITTEE REPORTS:

Academic/Assessment Comm. - Next meeting TBD.

Athletic Comm. –Next meeting September 11, 2018 @ 7:00 AM

Finance Comm. – Met August 22, 2018; 2017-2018 year ended at \$300,000 under budget. Recent NYS Comptrollers Audit has finished with good results, fund balance high.

Policy Comm. – Annual review Policy #5220 Investments, Policy #5410 Purchasing on this agenda.

Facilities Comm. – Next meeting September 6, 2018 @ 7:30 AM

Arts Comm. – Next meeting TBD

Wellness Comm. –Next meeting TBD

PUBLIC COMMENT ON AGENDA ITEMS: None

PRESENTATIONS: None

DISCUSSION/INFORMATION ITEMS/COMMUNICATIONS:

Teacher Leader meeting was held last week, discussed culture, team norms, teaching practices, goals and initiatives. Also discussed October 19, 2018 Washington County Collaborative Superintendent Conference Day. Building Project; we will be hiring a Clerk of the Works, more asbestos testing will be conducted. Hoping for a March 2019 start, done by August 2019 at which time punch list items are completed with final completion of November 2019.

OLD BUSINESS: None

NEW BUSINESS:

Organizational/Administrative:

Upon motion made by Paul Greene, seconded by Alison West, approval was given to annual review of **Policy #5220 District Investments**, as attached.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Alison West, approval was given to annual review of **Policy #5410 Purchasing: Competitive Bidding and Offering**, as attached.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Pamela White, approval was given to establish Diversity Club at Category F per Memorandum of Agreement signed August 28, 2018 effective beginning with the 2018-2019 school year.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Cathy Graham, approval was given to **adopt the 2018-2019 District Level Emergency Plan**, as attached.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Alison West, approval was given to **adopt the 2018-2019 Building Level Emergency Plan**. This plan contains sensitive and confidential information. This document shall not be discussed in open forum.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Cathy Graham, approval was given to the **2018-2019 Comprehensive Wellness Guidance Document**, as attached. (No changes have been made to this document as approved at the August 15, 2017 meeting).

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by James Allen, approval was given to accept contract agreement with Vanderheyden, Inc. for the 2018-2019 year for services provided to Fort Ann student/s at a cost of \$39,924.00 per student.

Motion carried: Ayes 7, Nays 0, Abstention 0

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Upon motion made by Pamela White, seconded by Paul Greene, approval was given to the creation of a Civil Service Temporary School Bus Driver/Helper position effective August 31, 2018.

Motion carried: Ayes 7, Nays 0, Abstention 0

Personnel:

Upon motion made by Paul Greene seconded by Alison West, approval was given to appoint the following MS/HS lunch monitors: Nichole Huskie, Mary Bailey, Tara Cody, Elizabeth Wells, and Elementary lunch monitor Krista Crosbie at stipend of \$1,981.00 payable on December 7, 2018 and June 7, 2019 with no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Alison West, approval was given to appoint the following teacher leaders for the 2018-2019 school year at stipend of \$2,000.00 and no other salary or benefits: Tara Wilson-Monroe, Heather Wood, and Phyllis Cleveland.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Alison West, seconded by Pamela White, approval was given to resolution appointing Lori Johnson as lead teacher evaluator for the 2018-2019 school year with no additional salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to the appointment of Kristin Casey as advisor to Diversity Club at Level F1 stipend of \$359.00 and no other salary or benefit.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Paul Greene, approval was given to accept resignation from Etta Baurle as social studies teacher to be effective August 31, 2018.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Cathy Graham, approval was given to accept resignation of Paul West as per diem bus driver to be effective August 16, 2018.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Paul Greene, approval was given to appoint Jeffery Dessaint to a position as per diem bus driver to be effective September 1, 2018 at the board approved substitute rate, with no additional salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Pamela White, approval was given to appoint Michael Allen to a probationary position as social studies teacher, tenure area of social studies, at MA Step 1, annual salary of \$39,871.00 effective September 1, 2018 with all benefits per the FATA agreement.

Motion carried: Ayes 7, Nays 0, Abstention 0

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Upon motion made by Alison West, seconded by Paul Greene, approval was given to appoint Ruthanne Brady to a position as .5 reading teacher to be effective for the 2018-2019 school year at salary of \$23,000.00 with no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by James Allen, approval was given to appoint Claire Hippele to a position as .6 special education teacher to be effective for the 2018-2019 school year at salary of \$27,600.00 with no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Paul Greene, seconded by Alison West, approval was given to appoint Caitlin McIntyre as modified golf coach for the 2018-2019 year at C1 stipend of \$2,153.00 and no other salary or benefits. All coaching appointments are pending completion of all requirements and student participation numbers.

Motion carried: Ayes 5, Nays 2; Pamela White, Cathy Graham, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to appoint Reggie Wright as varsity girls soccer assistant coach for the 2018-2019 year at D1 \$1,435.00 and no other salary or benefits. All coaching appointments are pending completion of all requirements and student participation numbers.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Alison West, approval was given to appoint Mary Bailey (HS) and Tara Wilson-Monroe (MS) as homework lab advisors for the 2018-2019 year at \$32.74 per hour and no other salary or benefits.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Pamela White, seconded by Alison West, approval was given to rescind appointment of Janee Prevost as a Level 1 mentor (\$500. stipend), as previously appointed on the July 31, 2018 agenda.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Alison West, approval was given to appoint Dawn Whitney to a probationary position as teacher aide to be effective September 1, 2018 at annual salary of \$13,942.42 (pending CSEA contract negotiations) and all benefits per the CSEA agreement.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by James Allen, seconded by Pamela White, approval was given to appoint Tara Wilson-Monroe to an extra-classroom position for the 2018-2019 year at stipend of \$6,222.33 and no other salary or benefits (every day).

Motion carried: Ayes 7, Nays 0, Abstention 0

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Upon motion made by Pamela White, seconded by Cathy Graham, approval was given to appoint Tim Gleason to an extra-classroom position for the 2018-2019 year at stipend of \$3,111.17 and no other salary or benefits (every other day).

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Paul Green, seconded by James Allen, approval was given to FMLA for Kent Clark to be effective August 31, 2018 using available sick, personal, and vacation days with any additional days to be unpaid.

Motion carried: Ayes 7, Nays 0, Abstention 0

PUBLIC TO BE HEARD: Mr. Mike Baker spoke regarding a transportation concern; Mr. Justin Rehm also spoke regarding the same concern. Mrs. Amy Blackburn spoke regarding YMCA child-sitting service being conducted at the Fort Ann Central School District.

EXECUTIVE SESSION:

Upon motion made by Pamela White, seconded by Paul Greene, approval was given to adjourn to executive session at 7:18 pm for the purpose of CSE/CPSE recommendation review, the employment history of a particular person/s and pending legal issues.

Motion carried: Ayes 7, Nays 0, Abstention 0

Upon motion made by Cathy Graham, seconded by Pamela White, approval was given to return to public session at 8:03 p.m.

Motion carried: Ayes 7, Nays 0, Abstention 0

NEW BUSINESS – Continued:

Upon motion made by James Allen and seconded by Paul Greene, approval was given to accept CSE/CPSE recommendations on students listed:

#982420051 #092040668 #092040698 #092040594 #092040587 #092040593
#092040379 #092040381 #982420057 #000001135 #091750015

Motion carried: Ayes 7, Nays 0, Abstention 0

DATES TO REMEMBER:

September 18, 2018 BoE meeting at 6:30 p.m.

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ADJOURNMENT:

Upon motion made by Cathy Graham, seconded by Diana Sustar, approval was given to adjourn the meeting at 8:04 p.m.

Motion carried: Ayes 7, Nays 0, Abstention 0

Respectfully submitted,

Shelley Gregorio
District Clerk